



OFFICE OF THE PRINCIPAL ADDITIONAL DIRECTOR GENERAL OF SYSTEMS & DATA MANAGEMENT  
प्रणालीएवंआंकड़ाप्रबंधनप्रधाननिदेशालयकेप्रमुखअतिरिक्तमहानिदेशककाकार्यालय  
GST & CENTRAL EXCISE, GST BHAVAN,  
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C.No:IV/16 /19/2018 P-III

Date: 22.07.2020

### Registration Advisory No. 14/2020

Sub: Deployment of GST Practitioner mapping (GST PCT-05) to Taxpayers  
in terms of Rule 83(6) of CGST Rules 2017.

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Reference may be made to Rule 83(6) of CGST Rules 2017, which provides for any registered person to authorise or to withdraw such authorisation from a Goods and Services Tax Practitioner (GSTP) to undertake such tasks as authorised by the registered person. A functionality to implement the said provisions is deployed in production for use by the field officers wef 14.07.2020.

2. It is a view list page, which provides information about the GSTPs mapped to a given taxpayer and vice versa i.e. details of taxpayers mapped to a given GSTP. It also provides the history of a given GST Practitioner mapped to the taxpayers and of a given taxpayer mapped to the GST Practitioners in the past. The list can be viewed by using the navigation path [Menu>Registration>View Taxpayer to Practitioner mapping](#).

3. Step by step navigation to the list page is explained as below.

- a. On click of [Menu>Registration>View Taxpayer to Practitioner mapping](#), it displays the list page. Jurisdictional Tax Officer can view, within his Jurisdiction, the latest list of taxpayers mapped with a given GST Practitioner or the GST Practitioners mapped to a given taxpayer. The details of Taxpayers mapped to a GST Practitioner or that of GST Practitioners mapped to a taxpayer can be searched by both, the GSTIN or the GST Practitioner IDs.
- b. Search by GSTIN (taxpayer) provides the list of GST Practitioner IDs associated with the said GSTIN. Similarly, search by GST Practitioner ID provides the list of all the GSTINs (taxpayers) associated with that Tax Practitioner. The History of Practitioners mapped to a selected taxpayer will also be displayed along with status.
- c. GSTIN based search will be applicable only for Taxpayers within the selected Jurisdiction whereas the GSTP based search will be available pan India and not limited to the selected Jurisdiction.
- d. The above process is further elaborated in the screenshots attached as Annexure to this advisory.

3. As per the contractual obligations, the vendor (Wipro) is required to rectify the defects/errors/bugs, noticed if any, in the functionality within 30 days of its deployment to production. It is therefore requested that this advisory may be circulated among all the concerned officers for their guidance, and issues, if any, in performance of the functionality may immediately be reported to [cbicmitra.helpdesk@icegate.gov.in](mailto:cbicmitra.helpdesk@icegate.gov.in) for necessary resolution. Copy of the communication with ticket details may also be forwarded to this office at [dgschennai@icegate.gov.in](mailto:dgschennai@icegate.gov.in) for further follow up.

Sd-  
**(S. Thirunavukkarasu)**  
**Additional Director General**

**To,**

1. All the Pr. Chief Commissioners/Chief Commissioners of GST Zones.
2. The Pr. DG/DG, DGGI/DGGST/DG(Audit)/DG(TPS).
3. The Commissioner, GST (Policy Wing).
4. All the Pr. Commissioners/Commissioners of GST.
5. The Pr. ADGs/ADGs of Systems, New Delhi/ Bengaluru / Kolkata.

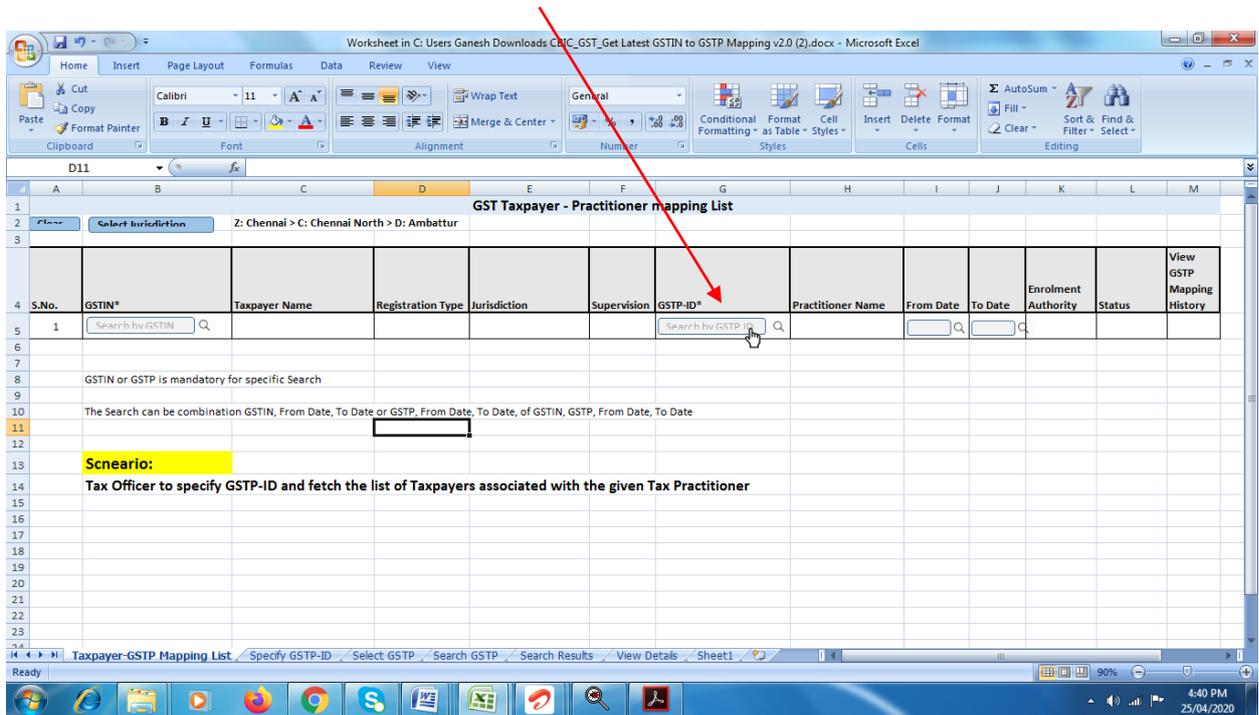
**Copy submitted to.**

The Pr. Director General, Systems & Data Management, New Delhi for information pl.

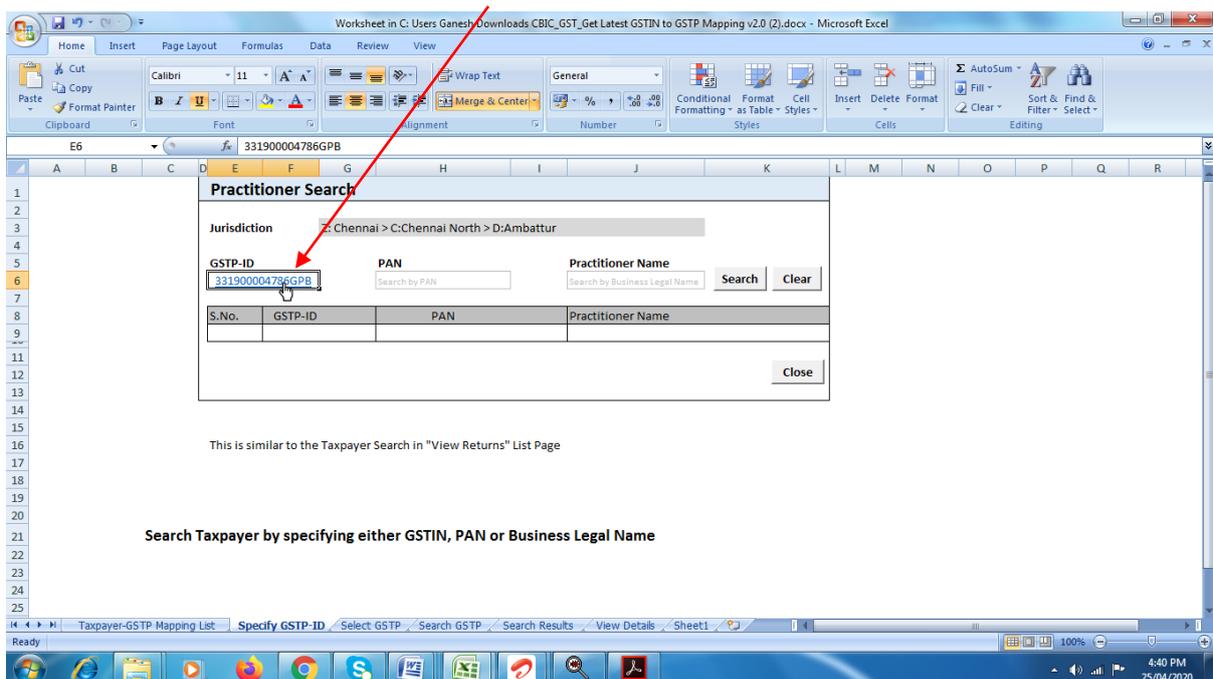
# ANNEXURE TO ADVISORY NO 14/2020

## A. Search by GSTPID:

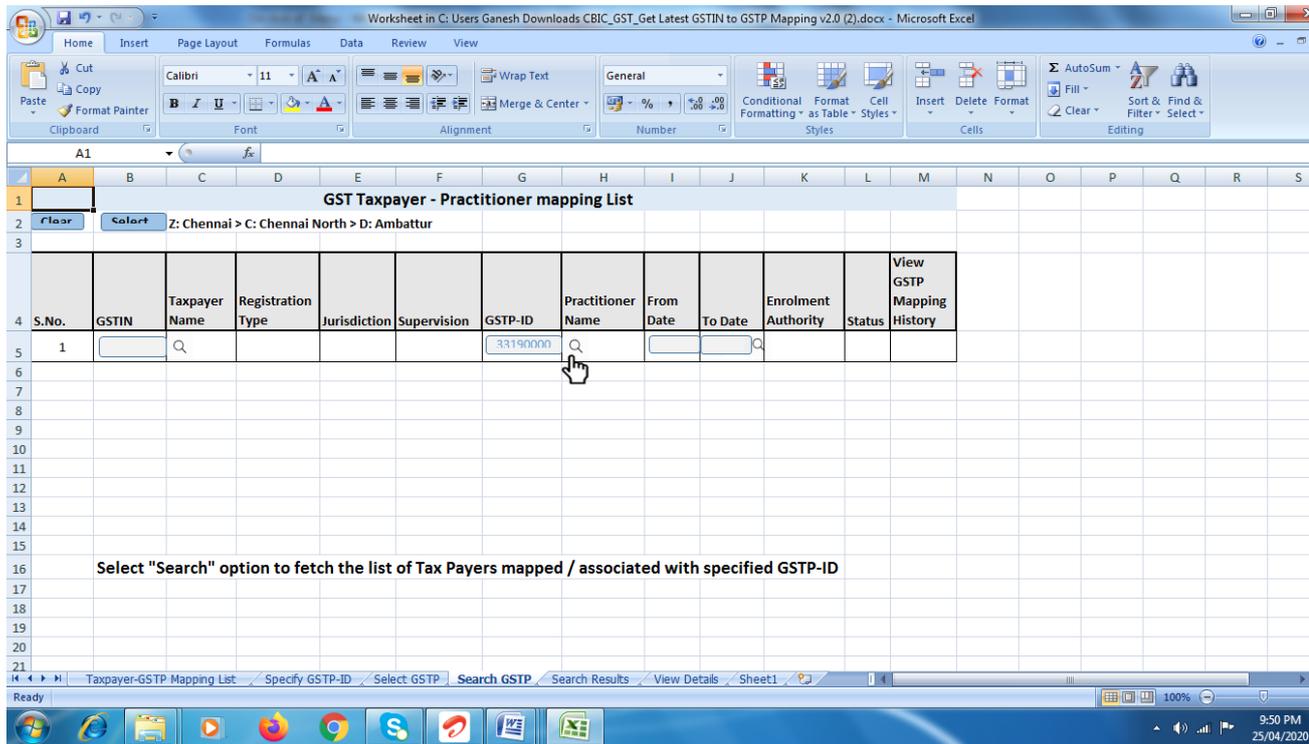
1. Click of **Menu-Registration-View Taxpayer to Practitioner mapping**, displays the list page as below. Officer selects "GSTP" search box and clicks search.



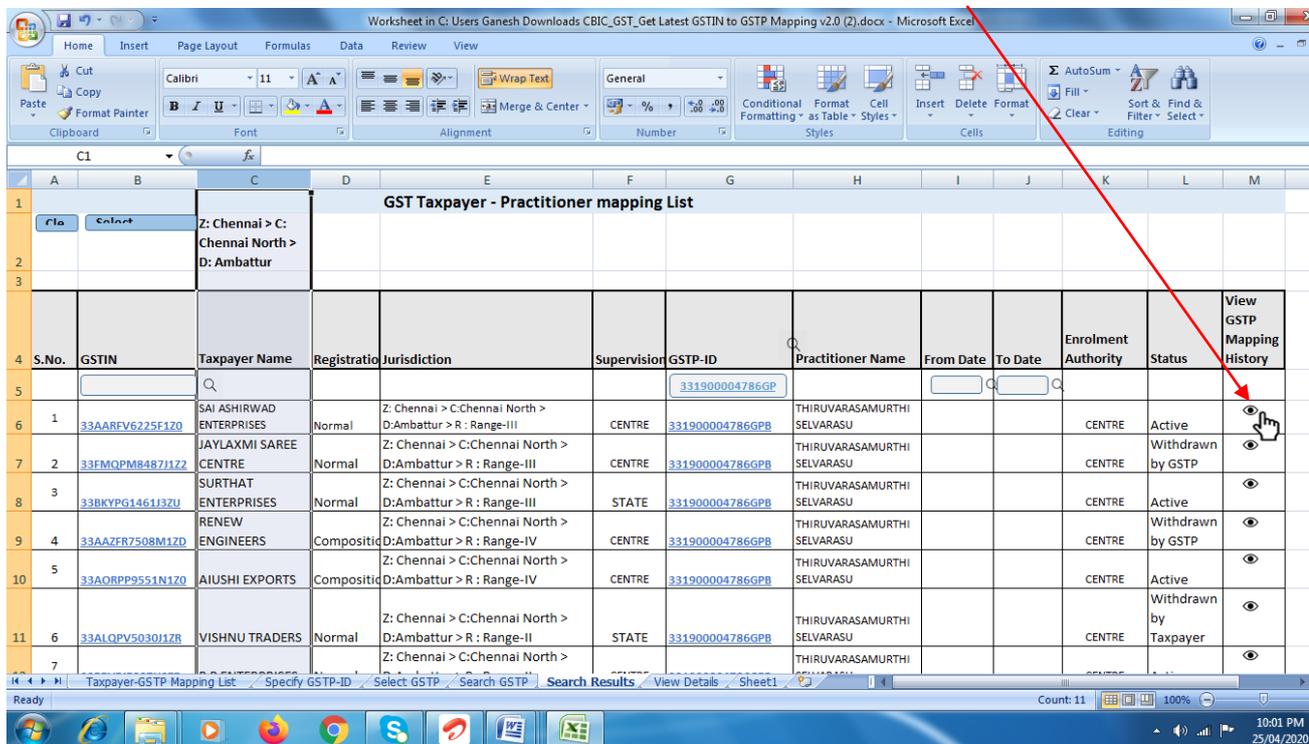
2. Click of search in step 1 above, System displays "Tax Practitioner Search" pop-up as given below with options to search based on GSTP / PAN/ Legal Name.



- Officer enters either "GSTP-ID" or "PAN" or "Legal Name" in the pop shown in step 2 and clicks search. Following window appears.



- Click of search icon in the table above displays the list of taxpayers mapped to the selected Practitioner. View icon against each taxpayer (GSTIN) shows the details and the status of the GST Practitioners mapped with the taxpayer in the past.



5. Click of the view icon mentioned in step 4 displays the history of all the GST Practitioners mapped to the GSTIN as in the screen below.

The screenshot shows an Excel spreadsheet titled "GST Taxpayer - Practitioner mapping List". The main table has columns for S.No., GSTIN, Taxpayer Name, Registration Type, Jurisdiction, Supervision, GSTP-ID, Practitioner, From Date, To Date, Enrolment Authority, Status, and View GSTP Mapping History. A detailed view is shown for GSTIN 33AARFV6225F, listing transactions such as "Authorise GST Practitioner" and "Withdrawal by GST Practitioner".

S.No.	GSTIN	Taxpayer Name	Registration Type	Jurisdiction	Supervision	GSTP-ID	Practitioner	From Date	To Date	Enrolment Authority	Status	View GSTP Mapping History
1	33AARFV6225F	SAI ASHIRWAD ENTERPRISES	Normal	Z: Chennai > C:Chennai North > D:Ambattur > R : Range-III	State	331900004786GPB	THIRUVARASAMURTI SELVARASU			CENTRE	Active	View GSTP Mapping History

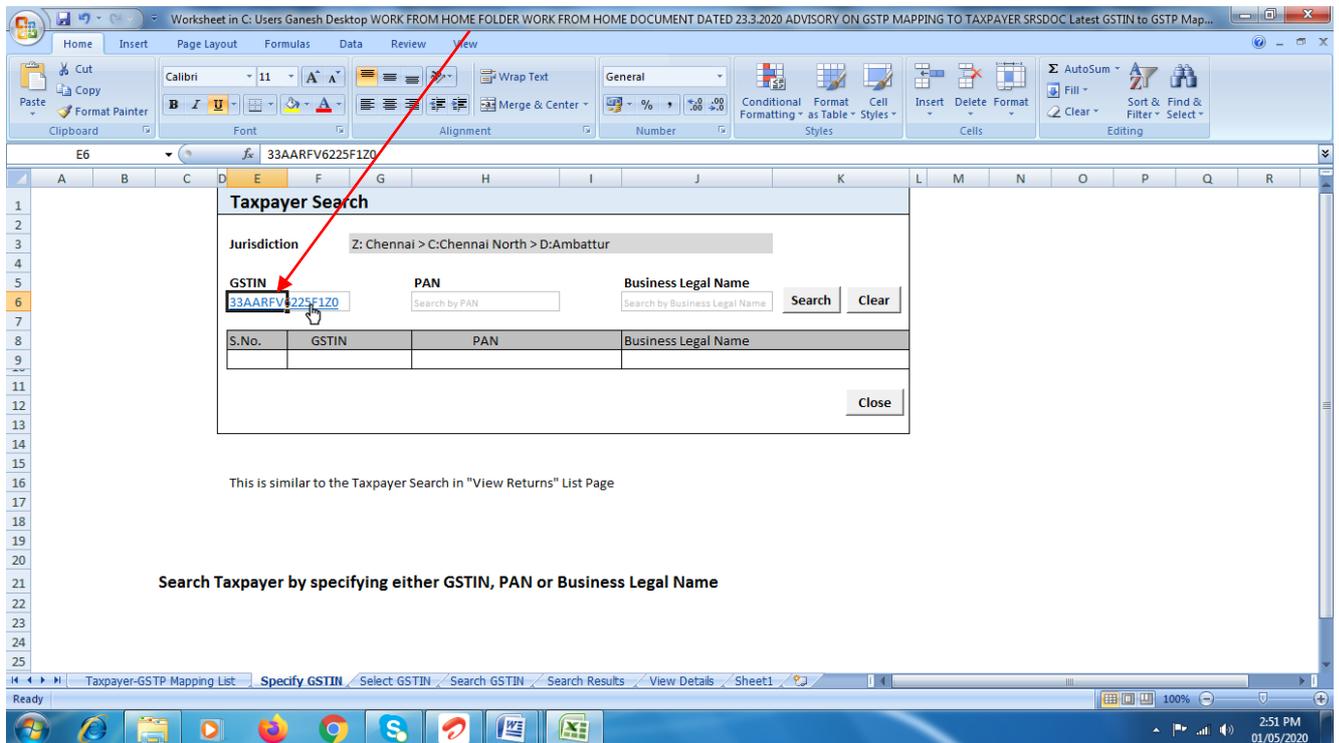
**This is Common Details Page - Whether we Search by GSTIN or GSTP-ID**

## B. Search by GSTIN:

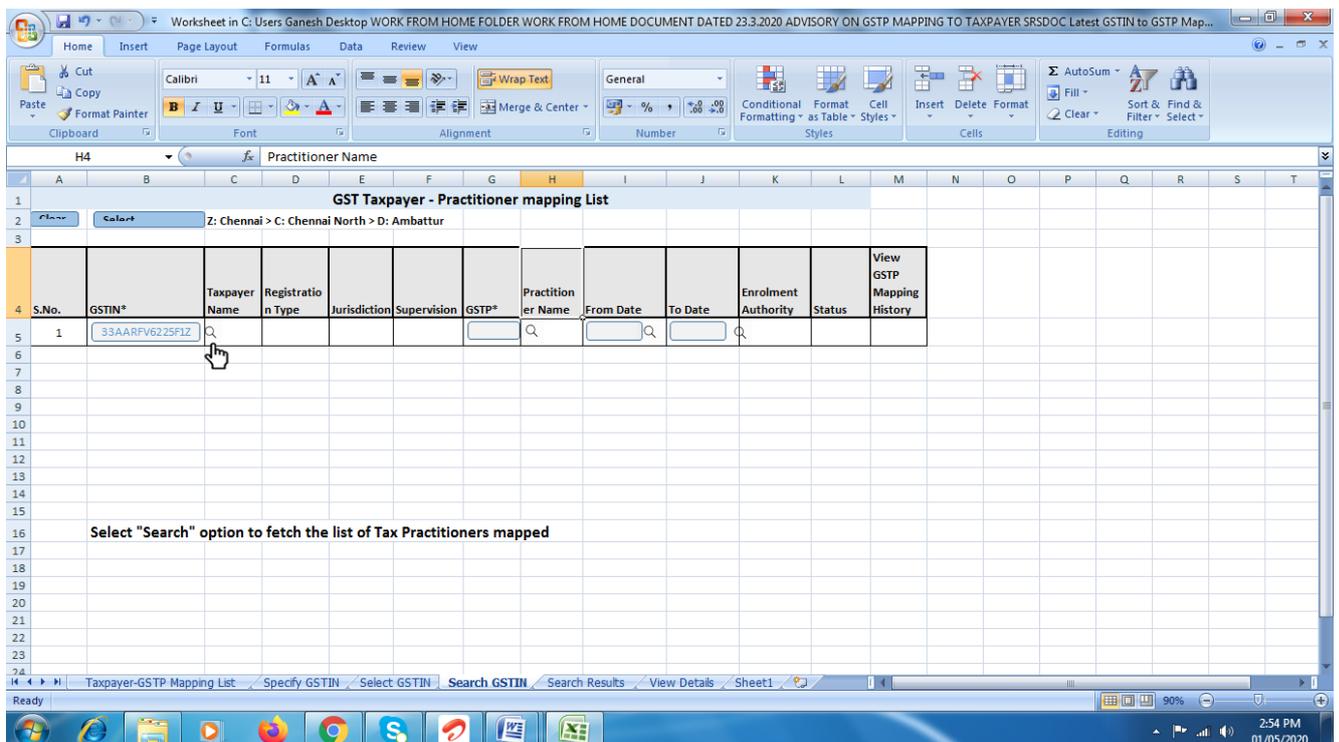
1. On click of **Menu-Registration-View Taxpayer to Practitioner mapping**, system displays the list page as below. Officer selects "GSTIN" search box and clicks search.

The screenshot shows the search interface in the Excel spreadsheet. A red arrow points to the "Search by GSTIN" input field in the first row of the table. Below the table, there is a note: "GSTIN or GSTP is mandatory for specific Search" and "The Search can be combination GSTIN, From Date, To Date or GSTP, From Date, To Date, of GSTIN, GSTP, From Date, To Date". A yellow box highlights the "Scenario:" section, which states: "Tax Officer to specify a Taxpayer and fetch the list of GST Practitioners associated with the specified Taxpayer".

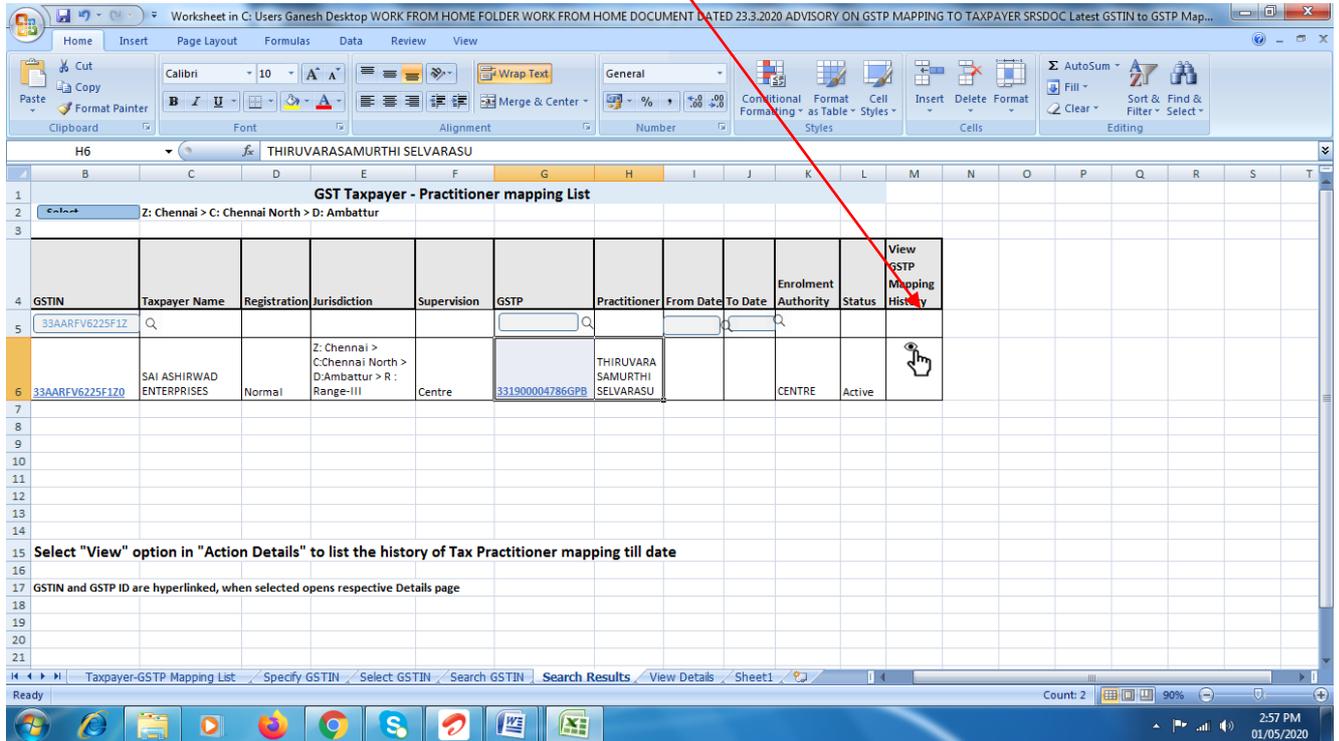
2. Click of search in step 1 above, displays “Taxpayer search” pop-up as given below with options to search based on GSTP / PAN/ Legal Name.



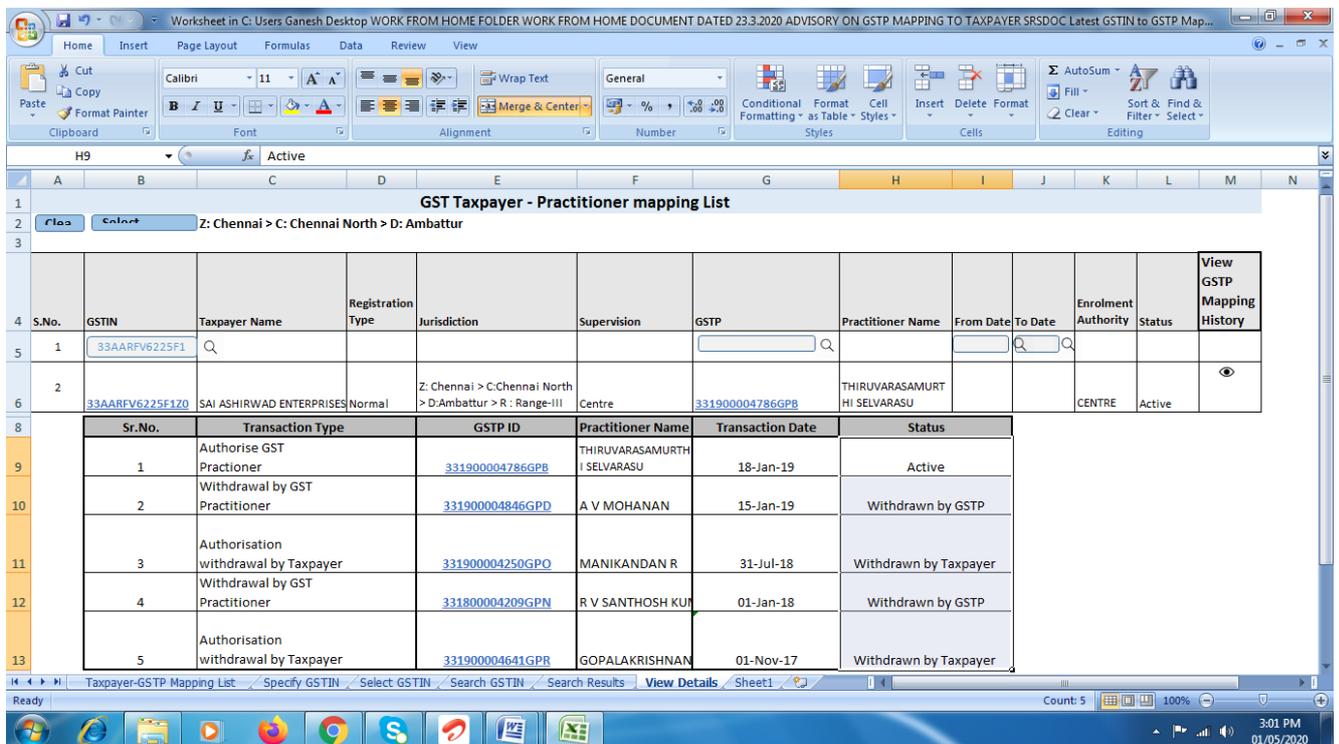
3. Officer enters either “GSTIN” or “PAN” or “Legal Name” in the pop shown in step 2 and clicks search. Following window appears.



4. Click of search icon in the table above displays the list of GST Practitioners mapped to the selected taxpayer. View icon against each taxpayer (GSTIN) shows the details and the status of the GST Practitioners mapped with the taxpayer in the past.



5. Click of the view icon mentioned in step 4 displays the history of all the GST Practitioners mapped to the GSTIN as in the screen below.



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