

CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS

Dept. of Revenue, Ministry of Finance, Government of India

Date: Aug 28th, 2020
Advisory No: 31 /2020
Issued by: DGoS, ICES

Subject: Unclaimed Cargo Module in ICES

- I. Kind reference is drawn to Board's Circular No: 49/2018-Customs dated 03-12-2018 & Instruction No: 17/2020 dated 10-08-2020 with respect to procedure for expeditious disposal of Un-Claimed/ Un-cleared/ Seized/ Confiscated goods.
- II. The report on open IGM lines is already available in ICES in STA role. While the same was given for regular monitoring, the current status of open lines was hitherto not recorded in the System.
- III. Now, a module has been made available in the MBE role where entries can be made on the action taken on each of the open lines. The above report on open IGM lines is provided in the MBE role also for easy reference. The relevant screenshots from the new module are also enclosed. The Officer is required to select the particular IGMs. The list of open lines will be made available to the officer under the IGM and officer would be able to click on each open line to see/update further details. Comments on action taken can be added by the officers at different stages (confiscation, auction notice, auction, re-export etc.) till final disposal. A separate option is also given to enter the final disposal details (Bill of Entry filed/ Re-exported/Destroyed).
- IV. For better systemic record and upkeep, it is requested that the exercise of updating the step by step action taken and the current status be entered for all the open IGM lines and unclaimed cargo pending for more than a month. Hereafter, reports generated from action taken recorded in this module will become a reliable source of information on the current status of all unclaimed cargo.
- V. Necessary steps may be taken for effective implementation of the module. In case of any issues, the same may be emailed to team.ices@icegate.gov.in



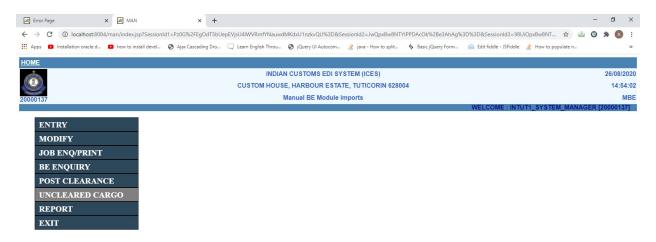
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Uncleared Cargo Module- User Manual

ROLE: MBE

Screenshotsbelow:-



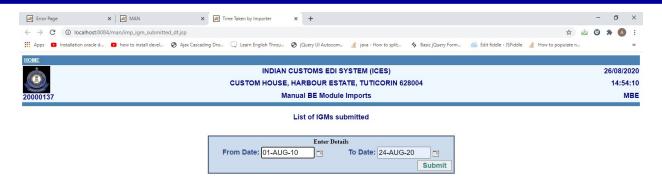


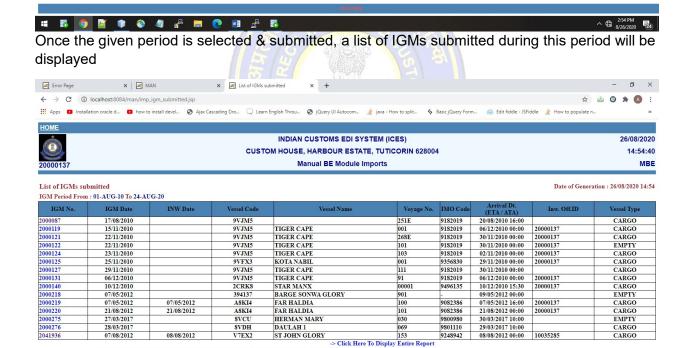
User would have the option to select a given period by putting inputs "from date" and "to date"



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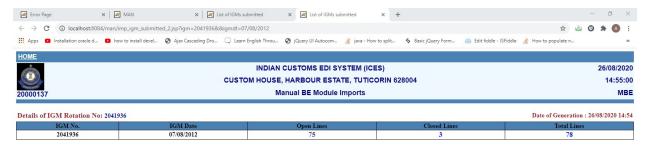
After clicking on particular IGM, the user can see details of IGM rotation number which includes count of open and closed lines.

Note : Arrival Date column may be read as ATA if Inward Date is present Otherwise it is ETA



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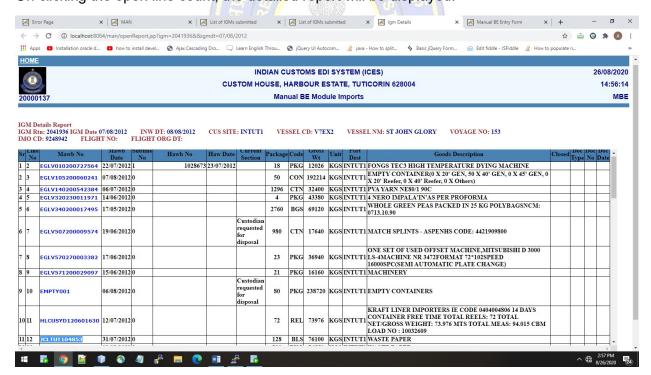
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Total No. of IGM = 1



On clicking the open line count, the detailed report will be displayed.

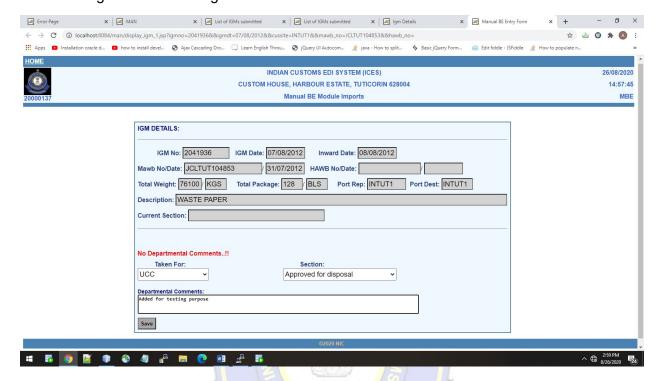




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User can then select the particular line for adding departmental comments about the actions taken, file details, approvals given etc. User can add multiple comments for a line pertaining to different stages till final closing.



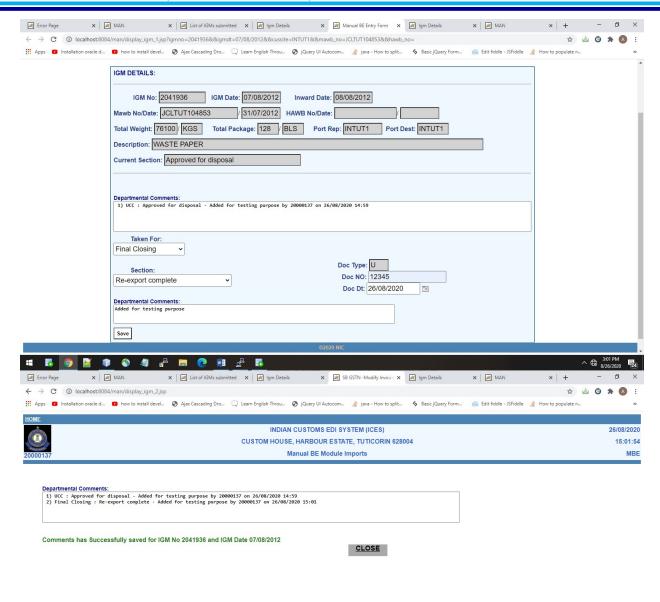
A separate option is available for entering details of final closure of line, if completed.





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Once the final closure of any line is completed, the particular entry will no more be shown as an open line in the IGM details Report.