

	<p style="text-align: center;">केन्द्रीय शुल्क के प्रधान आयुक्त का कार्यालय</p> <p style="text-align: center;">OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL TAX कड़ेर नियंत्रण प्राधिकारी CADRE CONTROLLING AUTHORITY हैदराबाद जीएसटी आयुक्तालय HYDERABAD GST COMMISSIONERATE जीएसटी भवन, एल बी स्टेडियम रोड, बशीर बाग, हैदराबाद 500004- GST BHAVAN, L B STADIUM ROAD, BASHEERBAGH, HYDERABAD- 500004</p> <p style="text-align: center;">Phone No.040-23241117 / 23240725 Fax No. 040-23299204</p> <p style="text-align: center;">e-mail:cgst.hydcommr@gov.in</p>	
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F.No. II/52/2026-CAO-CCA-O/o Pr COMMR-CGST-HYDERABAD Date: As-e-signed

To

The Principal Commissioner/Commissioner,
Customs & Central Tax,
Hyderabad/Secunderabad/Rangareddy/ Medchal/
Audit-I & II / Appeals-I & II/ Customs Commissionerate,
HYDERABAD.

The Principal Commissioner/Commissioner,
Visakhapatnam/ Guntur/Tirupati/
Vijayawada Customs (P)/ Guntur (Audit) /
Guntur (Appeals) Commissionerates,
Visakhapatnam Zone.

The Additional Director General,
DGGI/ DGRI/ DGoV/DGPM/ DG Audit/ NACIN/ CESTAT,
Hyderabad.

Sub:- Estt – Inter Commissionerate Transfers-2026 in the Grade of Group B
(Sr PS/PS/AO/EA/Steno Gr-I) & Group C (TA/LDC/Steno Gr-II/Head
Havaldar/Havaldar/MTS/Driver) Officers/Staff - Reg.

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The exercise for Inter Commissionerate Transfers (ICT-2026) in the grade of Group B & C officers/staff as mentioned in the above subject within Hyderabad Zone is under consideration. All officers/Staff in the Grade of Group B (Sr PS/PS/AO/EA/Steno Gr-I) & Group C TA/LDC/Steno Gr-II/Head Havildar/ Havildar /MTS/Driver working in Hyderabad Zone who are willing to make a representation with regard to their transfers, may do so in the Prescribed Proforma attached herewith, through proper channel.

2. All representations received shall be forwarded in one bunch to the office of the Principal Commissioner (CCA), Hyderabad GST Commissionerate, Hyderabad after due verification and Certification of the particulars by ACAO/Assistant Commissioner (P&V) latest by **13/02/2026** (through mail CGST.HYDCCA@GOV.IN). Representations received after due date will not be considered.

3. Requests for transfer on Medical/Compassionate grounds may be submitted with proper justification and supported by relevant documents.
4. It may be noted that all representations received in this regard shall stand disposed off and no further correspondence will be entertained, after issuance of relevant Establishment Order.
5. This issues with the approval of the Principal Commissioner, CCA, Hyderabad.

Yours faithfully

संलग्न Encl: As above

Digitally signed by
MUPPALLA VENKATA RAMA KRISHNA
Date: 30-01-2026 10:15:04
(एम.वी. रामकृष्ण)

(M.V. RAMAKRISHNA)

मुख्य लेखा अधिकारी (सं. नि.प्रा)

CHIEF ACCOUNTS OFFICER (CCA)

Copy submitted to :

1. The Principal Chief Commissioner, Customs & Central Tax, Hyderabad Zone & Visakhapatnam Zone.

Copy to :

1. All Section Heads of Hyderabad Zone/ Visakhapatnam Zone - With a direction to submit the applications through the Additional/Joint Commissioner concerned.
2. The General Secretary, All India Central Excise Inspectors' Association, Group 'B' Non-Gazetted (Executive) officer's Association, Hyderabad/Visakhapatnam Zone.
3. The General Secretary, SC/ST Association, Customs & Central Excise, Hyderabad/ Guntur/Visakhapatnam/Tirupati.
4. The Superintendent, Computer Section for uploading in Zonal website.
5. Notice Board.

PROFORMA FOR ANNUAL GENERAL TRANSFER, 2026

1. Name of the Officer :
2. Date of Birth :
3. Date of Joining in the cadre of Inspector :
4. Educational Qualification :
5. Category :
6. (i) Zone in which working and Date of Joining in Zone :
(ii) Commissionerate in which working and Date of Joining in Commissionerate :
(iii) Formation in which working and Date of Joining in the present formation :
7. Present place of working :
8. Zone for which transfer is requested :
9. History of Postings in Hyderabad/ Visakhapatnam Zone & others:

Sl . No .	Commissionera te	Statio n	Formatio n	Sensitive / Non- sensitive	Pos t hel d	Fro m Dat e	To Dat e

10. Leave particulars (except Casual Leave) during the last 03 (Three) years:
11. Details of the unauthorized leave, if any :
12. Whether the officer has completed the prescribed tenure in Visakhapatnam Zone:
13. Reasons for transfer (please specify) :

The particulars furnished by the officer are verified with his/ her Service Book and found to be correct. It is also certified that the leave availed by the officer during his/ her stay in this Zone was duly sanctioned by the competent authority and there was no unauthorized absence.

[Note : Details of unauthorized absence, if any, shall be enclosed separately]

Date :

Station :

Signature of the Assistant Commissioner/
Assistant Chief Accounts Officer

Forwarding officer's comments and recommendations:

Date :

Station :

Signature of the forwarding officer with Seal