



केंद्रीय शुल्क के प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL TAX
 काडर नियंत्रण प्राधिकारी, **CADRE CONTROLLING AUTHORITY**
 हैदराबाद जी.एस.टी. आयुक्तालय, **HYDERABAD GST COMMISSIONERATE**
 जीएसटी भवन, एलबी स्टेडियम रोड, बशीरबाग, हैदराबाद-500004
GST BHAVAN, L B STADIUM ROAD, BASHEERBAGH, HYDERABAD-500004
Phone No.040-23241117 / 23240725 Fax No. 040-23299204
e-mail: cgst.hydcommr@gov.in ; cgst.hydcca@gov.in

F. No. II/(3)/164/2023-CCA-O/o Pr COMM-R-CGST-HYDERABAD

Date: As e-signed

To,
 The Principal Commissioner/Commissioner,
 Central GST & Customs,
 Hyderabad/ Medchal/ Secunderabad/ Rangareddy/ Customs/
 Audit – I/ Audit – II/ Appeals – I/ Appeals – II Commissionerate
 Hyderabad.

The Principal Commissioner/Commissioner,
 Central GST & Customs,
 Visakhapatnam/Guntur/Guntur Appeals/Guntur Audit/
 Tirupati/CPC Vijayawada
 Visakhapatnam

Sir/Madam,

Sub: Calling for willingness for posting of officers in NACIN Palasamudram
 on loan basis-reg.

Kind reference is invited to NACIN, Palasamudram letter
 NACIN/II/39/19/2023 ESTT-O/o Pr DG-NACIN-FARIDABAD dated 03.02.2026
 regarding staffing of officers at NACIN Palasamudram (copy enclosed).

2. In this regard, the cadre wise vacancy at NACIN Palasamudram is as follows:

Sl. No.	Cadre	Vacancy as per NACIN, Palasamudram letter dated 03.02.2026 (i.r.o. Hyderabad CCA)
1	AO	1
2	Sr. PS	2
3	PS	1
4	Superintendent	2

5	Steno-I	3
6	Inspector	4
7	Driver (Gr II)	1
8	Driver (Gr III)	1
9	LDC	2
10	Hd. Havaladar/Havaladar	9
11	MTS	4
Total		30

3. It is requested that the circular may be brought to the notice of all the officers working under your jurisdiction and the application of willing officers may kindly be forwarded to this office through mail cgst.hydcga@gov.in by 27.03.2026.

This issues with the approval of the competent authority.

Encl: As above

Digitally signed by Yours faithfully,

GANDHI DONTI

Date: 20-03-2026

16:28:22

(डॉ. गांधी दोंति)

(Dr. GANDHI DONTI)

अपर आयुक्त (सं. नि. प्रा)

ADDITIONAL COMMISSIONER (CCA)

Copy submitted to:

1. The Principal Chief Commissioner, Customs & Central Tax, Hyderabad/Visakhapatnam Zone.
2. The Additional Director General, National Academy of Customs, Indirect Taxes & Narcotics, Palasamudram.

Copy to:

1. The General Secretaries of Group B (Gaz), Group B(AO), Group B (Sr. PS/PS), Group B (Non-Gaz), Group C (Ministerial), Group C (Non-Ministerial), SC/ST Association with a request to circulate among the officers of your association for submission of willingness to work at NACIN Palasamudram on loan basis.
2. The Superintendent, Computer Section, Hyderabad GST Commissionerate, to upload the order in Zonal website.
3. Notice Board/Stock File.



भारत सरकार Government of India
वित्त मंत्रालय Ministry of Finance
राजस्व विभाग Department of Revenue
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
Central Board of Indirect Taxes & Customs



राष्ट्रीय सीमाशुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी,
National Academy of Customs, Indirect Taxes & Narcotics,

पालसमुद्रम, एन एच - 44, गोरंटला मंडल, श्री सत्य साई जिला, आंध्र प्रदेश-515251

Palasamudram, NH-44, Gorantla Mandal, Sri Sathya Sai Dist, Andhra Pradesh – 515251

ई-मेल/E-mail: estt-nacinpsm@gov.in

टेलीफोन Phone: 08556-229750

F.No. NACIN/II/39/19/2023-ESTT-O/o Pr DG-NACIN-FARIDABAD

Date: as e-signed.

To,

1. The Chief Commissioner, Central Tax
P.B. No.5400, C.R. Building,
Queen's Road, Bengaluru- 560 001.
(Email: ccbz-excise@nic.in)
2. The Chief Commissioner, Central Goods & Services Tax
GST Bhavan, L.B. Stadium Road, Basheerbagh,
Hyderabad - 500 004.
(Email: ccu-cexhyd@nic.in)

Madam/Sir,

Subject: Staffing at NACIN, Palasamudram- reg.

Kind attention is invited to CBIC letter F. No. A-11013/34/2025-Ad.IV dated 23rd December, 2025, issued by the Ad.IV Section, CBIC (copy enclosed), on the subject cited above.

2. Vide the above-mentioned Boards' communication, the Cadre Controlling Authorities of Bengaluru and Hyderabad are mandated to allocate officers/staff to NACIN, Palasamudram in a ratio 1:1 on loan basis to fill the existing vacancies.
3. Currently, there are totally 63 vacancies (out of 103 sanctioned posts) at different cadres, as indicated in the column 3 of the table below.

Sl.No.	Designation	Existing Vacancy	Proposed to be filled by CCA (1:1)	
			Hyderabad	Bengaluru
1	AO	2	1	1
2	Sr. PS	3	2	1
3	PS	3	1	2
4	Superintendent	5	2	3
5	Steno-I	7	3	4
6	Inspector	9	4	5
7	Driver Grade-II	2	1	1
8	Driver Grade-III	3	1	2
9	LDC	4	2	2
10	Hd. Havaldar/Havaldar	18	9	9
11	MTS	7	4	3
	Total	63	30	33

4. It is submitted that NACIN, Palasamudram is now fully operational and the volume and diversity of training activities have increased manifold from the current financial year. Major training programs being conducted include Special Foundation Courses for UPSC entrants, Induction Training Programmes for IRS (C&IT) officers, MCTP, International Training programmes, Induction training for promoted Group-A officers, as well as various short-term training programmes for officers of CBIC, other Central and State Departments.

5. The Academy is simultaneously conducting multiple training programmes. These extensive responsibilities necessitate uninterrupted and sustained engagement of officers and supporting staff. However, the actual working strength at NACIN, Palasamudram is substantially lower rendering the existing manpower inadequate to ensure smooth, efficient, and uninterrupted functioning of the Academy.

6. In view of the above, it is earnestly requested that the allocation and posting of officers/staff, as indicated above, may kindly be considered on priority and necessary orders issued at the earliest, in line with the CBIC instruction please.

7. This is issued with the approval of the Pr. Director General, NACIN.

Yours faithfully,

Digitally signed by
Steephen L

Date: 03-02-2026

15:07:11

(Dr. Steephen L)

Encl: as above.

Additional Director General (Admin)



भारत सरकार Government of India
वित्त मंत्रालय Ministry of Finance
राजस्व विभाग Department of Revenue
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
Central Board of Indirect Taxes & Customs



राष्ट्रीय सीमाशुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी,
National Academy of Customs, Indirect Taxes & Narcotics,
पालसमुद्रम, एन एच - 44, गोरंटला मंडल, श्री सत्य साई जिला, आंध्र प्रदेश-515251
Palasamudram, NH-44, Gorantla Mandal, Sri Sathya Sai Dist, Andhra Pradesh – 515251
ई-मेल/E-mail: dg-nacinpsm@gov.in

दिनांक Date: as e-signed

To

The Commissioner (Coordination)
Central Board of Indirect Taxes & Customs (CBIC)
North Block, New Delhi - 110 001.

Madam,

Subject: Staffing at NACIN, Palasamudram - Reg.

Reference:

1. Board's Letter F. No. 296/03/2023-CX.9 dated 17.09.2025 (BMB No. 05/2025 & 06/2025) enclosing Minutes of Board Meeting dated 30.07.2025.
2. NACIN Letter dated 21.07.2023.
3. Board's letter dated 12.10.2023.
4. NACIN letter dated 25.08.2023 and 25.11.2024.

Kind reference is invited to the Minutes of Board Meeting held on 30.07.2025 in respect of BMB No. 05/2025 and 06/2025. Following decisions were taken by the Board regarding the HR Policy for NACIN, Palasamudram (Para 2):

(i) *Bengaluru and Hyderabad CCAs are to be feeder cadre for postings to NACIN Palasamudram,*

(ii) *Additional/diverted posts to be considered during cadre restructuring.*

(iii) *Minimum 2-year compulsory tenure agreed in principle; without deputation/study leave, during the tenure.*

2. Present Position: It is informed that, despite repeated follow-ups with the different Zones, the full complement of the sanctioned strength is yet to be provided to NACIN, Palasamudram. Consequently, the actual working strength remains grossly inadequate, particularly in respect of Group 'B' and 'C' officers, thereby impeding the smooth functioning of essential administrative and training activities. The current staffing position at NACIN Palasamudram (as per the allocation of staff made vide the letter dated 08.06.2017) is detailed below:

Table: 1

Designation	Existing Sanctioned Strength	Working Strength	Shortage
	NACIN Palasamudram/ CoE		
	Loan/Deputation	Loan/Deputation	
AO	2	0	2
Sr. PS	3	0	3
PS	3	0	3
Supdt.	17	12	5
Steno-I	8	1	7
Steno-II	2	3	-1
Inspector	25	18	7
EA	5	5	0
TA	3	3	0
STO	1	1	0
JTO	2	0	2

LDC	4	0	4
Driver Grade-III	3	0	3
Head Havaladar/Havaladar	18	0	18
MTS	7	0	7
Total	103	43	60

3.0 Operational Challenges: The present sanctioned strength at NACIN, Palasamudram, is grossly inadequate for the following reasons:

3.1 The Academy is now fully operational as the *Headquarters of NACIN*, housing multiple wings including Training, Examination, Project & Infrastructure, Finance, Administration, Vigilance, ICT, and International Cooperation.

3.2 The volume of training has increased manifold, including Special Foundation Courses for UPSC entrants, Induction Training for IRS (C&IT) officers, CBLR and GSTP Examination at Pan India level, Departmental Examinations for promotions and confirmations, and various short-term training programs for officers of CBIC, other Central and State Departments, and international trainees demands uninterrupted engagement of officers, which is not feasible under the current manpower deployment.

4. The Board's decision in the Minutes of Meeting dated 30.07.2025, underscores the strategic importance of NACIN, Palasamudram, as the apex training institution for capacity building in CBIC and allied services. Ensuring adequate and stable staff strength is therefore essential for achieving the Academy's mandate under *Mission Karmayogi*, the *National Training Policy (2012)*, and the broader goal of building a competent, future-ready civil service.

5. In view of the above circumstances and the decisions taken by the Board in the meeting held on 30.07.2025 acknowledging the staffing

constraints and operational challenges faced by the NACIN, Palasamudram, it is requested that **Hyderabad and Bengaluru CCA Zones** be directed to allocate the requisite officers and staff of Group B and C cadre detailed in the table above in **1:1 ratio** within a prescribed timeline.

6. This issues with the approval of the Director General, NACIN Palasamudram.

भवदीय / Yours faithfully

Digitally signed by

Steephen L

Date: 14-11-2025

17:59:53

(डॉ. स्टीफन एल. Dr. Steephen L)

अपर महानिदेशक Addl. Director General

Copy submitted to:

The Member (Admin.), CBIC, 4th Floor, C-Wing, Kartavya Bhawan-1, Man Singh Road, New Delhi-110011.

Email/Speed Post

F.No: A-11013/34/2025-Ad.IV

Government of India/भारत सरकार

Ministry of Finance/वित्त मंत्रालय

Department of Revenue/राजस्व विभाग

(Central Board of Indirect Taxes & Customs)/केंद्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड

1st Floor, A-Wing, Hudco Vishala Building

पहली मंजिल, ए-विंग, हुडको विशाला बिल्डिंग

Bhikaji Cama Place, New Delhi-66

भीकाजी कामा प्लेस, नई दिल्ली-66

Dated: 23rd December, 2025

To,

Chief Commissioner, Central Goods & Services Tax
GST BHAVAN, LAL BAHADUR STADIUM ROAD,
BASHEERBAGH, HYDERABAD-500004
Email: ccu-cexhyd@nic.in

Chief Commissioner, Central Goods & Services Tax
C.R. BUILDING, QUEEN'S ROAD, BENGALURU-560001
Email: ccbz-excise@nic.in

Subject: Staffing at NACIN, Palasamudram- reg.

Sir,

Kindly refer to NACIN Palasamudram letter dated: 14-11-2025 (copy enclosed) regarding augmentation of the staff strength at NACIN.

कृपया एनएसीआईएन पलासमुद्रम के दिनांक 14-11-2025 के पत्र (प्रति संलग्न) का संदर्भ लें, जिसमें एनएसीआईएन में कर्मचारियों की संख्या में वृद्धि के संबंध में जानकारी दी गई है।

2. The matter has been examined by the Board, and it has been decided that the Hyderabad and Bengaluru CCA Zones shall allocate the requisite Group 'B' and Group 'C' officers to NACIN, Palasamudram, on loan basis, in a 1:1 ratio, as per the requirement indicated in Table 1 of the aforesaid letter.

यह विषय बोर्ड द्वारा परीक्षण किया गया है तथा यह निर्णय लिया गया है कि हैदराबाद और बेंगलुरु सीसीए ज़ोन, उपर्युक्त पत्र की सारणी-1 में दर्शाई गई आवश्यकता के अनुसार, 1:1 के अनुपात में, समूह 'ख' एवं समूह 'ग' के अपेक्षित अधिकारियों को प्रतिनियुक्ति के आधार पर नासिन, पलासमुद्रम को आवंटित करेंगे।

-2-

3. This issues with the direction of Competent Authority.

यह आदेश सक्षम प्राधिकारी के निर्देशों के अनुसार जारी किया जाता है।

Encl: As above.

Yours faithfully/भवदीय,
Digitally signed by
Surjeet Kumar
Date: 23-12-2025
12:27:00

(Surjeet Kumar)

Under Secretary to the Government of India

Email: surjeet.kumar@nic.in

Telephone No: 011-26162673

Copy to:

Additional Director General, NH-44, Gorantla Mandal, Sri Sathya Sai Dist, NACIN,
Palasamudram, Andhra Pradesh-515251, (email: dg-nacinpsm@gov.in)