



केन्द्रीयकरआयुक्तकाकार्यालय

OFFICE OF THE COMMISSIONER OF CENTRAL TAX

रंगारेड्डीजीएसटीआयुक्तालय, जीएसटीभवन, घसं. 1-98/7/43,

वीआईपीहिल्स, जयहिन्दएन्क्लेव, माधापुर, हैदराबाद-500081

RANGA REDDY GST COMMISSIONERATE, GST BHAVAN
H.NO. 1-98/7/43, VIP HILLS, JAIHIND ENCLAVE, MADHAPUR,
HYDERABAD-500081

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F.No.II/(39)/OTH/1178/2020-ESTT-O/o COMM- CSGT-RANGAREDDY Date:13.05.2025

कार्यालय आदेश संख्या. 11/2025

OFFICE ORDER No.11/2025

**Sub: Estt. -Allocation of work in the grade of Additional / Joint Commissioner-
Reg.**

In pursuance of Office Order No.03/2025 dated 11.04.2025 issued by the Chief Commissioner's Office, Central Tax, Hyderabad the following allocation of work in the grade of Additional / Joint Commissioners of Rangareddy GST Commissionerate is ordered with immediate effect and until further orders:

Sl. No.	Name of the officer (S/Sri/Shri/Smt)	Work
1.	Shiv Narayan, Additional Commissioner (Emp. Code:4094)	<ul style="list-style-type: none">➤ Supervision of Khammam Division➤ Adjudication of Show Cause Notices pertaining to Khammam Division, within the competency of Additional / Joint Commissioner➤ Anti Evasion, Reward Cell, REIC, Protocol and Vehicles.➤ Adjudication Section (Report & Administrative work), Adjudication of Show Cause Notices issued by DGGI within the competency of Additional/Joint Commissioner.➤ Legal and Prosecution➤ Work related to Audit Commissionerate.➤ Arrears Recovery Cell➤ Implementation of Official Language
2.	Deepthi Reddy A, Additional Commissioner (Emp. Code:4321)	<ul style="list-style-type: none">➤ Supervision of Shamshabad Division, Mahabubnagar Division and Nagole Division➤ Adjudication of Show Cause Notices pertaining to Shamshabad Division, Mahabubnagar Division and Nagole Division within the power of Additional/Joint Commissioner➤ Pre and Post Audit of Refund claims- all divisions➤ Administration, Accounts and Infrastructure, Head of Office➤ Training, Establishment, CAT, RTI, CPIO➤ Review, Appeals and Tribunal (other than JC/ADC)➤ Matters relating to Settlement Commission and Advance Ruling Authority

3.	Swapna T, Joint Commissioner (Emp. Code:7062)	<ul style="list-style-type: none"> ➤ Supervision of Gachibowli Division, Madhapur Division and Nalgonda division ➤ Adjudication of Show Cause Notices pertaining to Gachibowli Division, Madhapur Division and Nalgonda division within the competency of Additional / Joint Commissioner ➤ Vigilance, Public grievances, CPGRAMS ➤ Computer Section and matters pertaining to ACES, Easiest, etc., ACES Com. Admin, GST Com. Admin, e-office ➤ Technical, Statistics, Inspection, GST Seva Kendra, Outreach, RAC Meeting, PQs ➤ Review of orders issued by ADC/JC ➤ SOF, DAP and other matters connected to C&AG
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2. Above officers shall also attend to any other official work assigned to them from time to time. **It is directed that all the outgoing ADC/JCs should complete all pending adjudications for which PHs have already been conducted, in their current charges.**

3. The following will be the allocation of additional charge during the leave / tour / training etc., of the Additional / Joint Commissioner of Rangareddy GST Commissionerate unless otherwise specified.

S.No.	Name of the officer of leave/tour/training etc. (Shri/Smt./Ms.)	Link Officer-I for additional charge (Shri/Smt./Ms.)
1	Shiv Narayan	Deepthi Reddy A
2	Deepthi Reddy A	Swapna T.
3	Swapna T.	Shiv Narayan


 (जी श्रीनिवास राव)/ (G.SREENIVASA RAO)
 प्रधान आयुक्त/ PRINCIPAL COMMISSIONER

13.05.2025

सेवामें/To

The Individual officers concerned.

Copy submitted to:

1. The Principal Chief Commissioner, Central Tax & Customs, Hyderabad Zone, Hyderabad.

Copy to:

2. All the Deputy/Assistant Commissioner, Central Tax, Rangareddy GST Commissionerate, Hyderabad.

3. The PAO/CAO, Central Tax, Rangareddy GST Commissionerate, Hyderabad.