



केन्द्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवाकर के मुख्य आयुक्त का कार्यालय, हैदराबाद
**OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL EXCISE, CUSTOMS &
SERVICE TAX, HYDERABAD ZONE**

केन्द्रीय उत्पाद शुल्क भवन, लाल बहादुर स्टडियम रोड, बशीरबाग, हैदराबाद - 500 004
**KENDRIYA UTPAD SHULK BHAVAN, L.B. STADIUM ROAD, BASHEERBAGH,
HYDERABAD - 500 004.**

09

C.No.II/3/8/2013- Estt.CC(HZ).

Dated: .07.2015.

To

The Principal Commissioners,
Hyderabad-I/Customs/ Service Tax Commissionerates
&

The Commissioners,
Hyderabad-II/III/IV/Audit/Appeals,
Hyderabad

Sir,

Sub: Inter Commissionerate Transfer Policy -2015 in the cadres of Ministerial Officers [i.e. Executive Assistant (Senior Tax Assistant), Tax Assistant, Stenographer & Lower Division Clerk] of Customs, Central Excise & Service Tax within Hyderabad Zone - Reg.

The Inter Commissionerate Transfer Policy -2015 in the cadres of Ministerial Officers [i.e. Executive Assistant (Senior Tax Assistant), Tax Assistant, Stenographer & Lower Division Clerk] of Customs, Central Excise & Service Tax within Hyderabad Zone, duly approved by the Chief Commissioner, Customs, Central Excise and Service Tax, Hyderabad Zone, Hyderabad, is communicated herewith.

In this regard, I am directed to request you to place the above policy on the official website.

Encls: As above.

Yours faithfully,

09.07.15

(DULIP ABRAHAM)
ASSISTANT COMMISSIONER(CCO)

Copy to:

The General Secretary,
All India Central Excise and Service Tax Ministerial Association,



सीमाशुल्क, केंद्रीय उत्पाद शुल्क व सेवा कर मुख्य आयुक्त का कार्यालय
OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS, CENTRAL EXCISE & SERVICE TAX
हैदराबाद क्षेत्र HYDERABAD ZONE

केंद्रीय शुल्क भवन, एल बी स्टैडियम रोड, बशीर बाग, हैदराबाद-500 004

KENDRIYA SHULK BHAVAN, L B STADIUMROAD, BASHIER BAGH, HYDERABAD-500004

C.No.II/3/5/2014-Estt.

Date: 7-7-2015

Sub: Inter Commissionerate Transfer Policy -2015 in the cadres of Ministerial Officers [i.e. Executive Assistant (Senior Tax Assistant), Tax Assistant, Stenographer & Lower Division Clerk] of Customs, Central Excise & Service Tax within Hyderabad Zone.

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This policy is known as Inter Commissionerate Transfer Policy (ICT) in the cadres of Ministerial Officers [i.e. Executive Assistant (Senior Tax Assistant), Tax Assistant, Stenographer & Lower Division Clerk] of Customs, Central Excise & Service Tax, Hyderabad Zone (officers) and is in super-cession of earlier ICT policy of Ministerial Officers. It is applicable to the cadres of Ministerial Officers of Customs, Central Excise & Service Tax Commissionerates of Hyderabad Zone. This policy will be effective from 01-07-2015 and will be reviewed in 2020.

1. All ICT orders will be issued as far as possible in the month of April of the year but not later than 31st May of the year.

2. Inter Commissionerate Transfer:

- (a) The tenure of posting in Hyderabad-I, Hyderabad-II, Hyderabad-III, Hyderabad-IV, Audit & Service Tax Commissionerates will be 4 years and it will be 2 years in Customs Commissionerate.
- (b) (i) Posting in Customs Commissionerate will be based on the following criterion:-
- (a) Ministerial Officers of Hyderabad Zone who had never worked in Customs formations will be considered for posting to Customs Commissionerate of Hyderabad Zone according to their seniority and fitness.
- (b) For this purpose, working in any Customs formation for less than six months will not be considered as 'worked in Customs formation'.
- (c) The officers free from vigilance angle only will be posted in Customs Commissionerate.
- (ii) After completing the tenure of two years in Customs Commissionerate, the officers will be due for rotation and will be posted to any other Commissionerates in Hyderabad Zone to fill up the identified vacancies. However, as far as possible, officer would

be posted to a Commissionerate where they did not work in the past.

3. Tenure of posting:

(a) The tenure of posting of Ministerial officers in a sensitive charge with in a Commissionerate is two years, except in Customs Commissionerate, where the tenure of sensitive charge will be one year subject to the availability of vacancy and administrative requirement.

(b) For counting the period of posting/rotation, the cut-off date will be 30th June for the purpose of transfer within Hyderabad Zone.

4. Notwithstanding anything contained herein above, the administration reserves the right to effect any transfer (including non-transfer) for administrative exigencies.

LSH